

BI-WEEKLY PROJECT STATUS REPORT

Project Name:	Arkansas HBE Project	Report Period:	08/07/11- 08/20/11
AID Project Manager:	Cindy Crone	Published:	08/22/11
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Project Description:	Health Benefit Exchange Planning		

Project Status Summary

The scoreboard below reflects the status of the Arkansas HBE Project planning initiative.

Performance Indicators	Area	Status Summary Description <small>(only needed for areas with yellow or red status)</small>
	Overall	The Program Integration Plan, Evaluation Plan and Communication, Education & Outreach Plan have all been delivered for HBE Planning Team review. The IT Integration Plan and Marketplace/Financial Plan are scheduled for delivery within the week of 8/22.
	Schedule	Submitted the following for State Review: <ul style="list-style-type: none"> Governance Survey Results Program Integration Plan Evaluation Plan Communication, Education & Outreach Plan
	Resources	Full team on board
	Risks/Issues	Multiple statewide initiatives are currently underway (or will be underway) that have adjusted the Cost Modeling efforts. Ongoing efforts to collaborate across the statewide initiatives will require an enterprise management approach to schedule, architecture and resources.
Color Legend	 All systems go / on schedule  Some area(s) of concern  Serious risk	

Accomplishments of the Current Reporting Period

- 1. Project Management**
 - Attended the Steering Committee Meeting on 8/9
 - Provide next Bi-Weekly Status Report
- 2. Governance Survey Results**
 - No Planned Activities
- 3. IT Integration Plan**
 - Continued work drafting the report
- 4. Program Integration Plan**

- Delivered the Program Integration Plan for HBE Planning team review on 8/16.

5. Marketplace / Financial Model

- Reviewed the Initial draft Marketplace model with the Steering Committee (8/9)
- Gathered Arkansas Model Source Data from third-party sources and populated the “naïve model”
- Reviewed the Draft Actuarial Analysis model with the Steering Committee (8/9).

6. Communication, Education, & Outreach Plan

- Delivered the Communication, Education, and Outreach Plan for HBE Planning team review on 8/17.

7. Evaluation Plan

- Delivered the Evaluation Plan for HBE Planning team review on 8/17.

8. Business Operations Plan

- Started work drafting the report

Planned Activities for the Next Reporting Period

1. Project Management

- Facilitate Steering Committee Meeting (8/23)
- Provide next Bi-Weekly Status Report

2. Governance Survey Results

- No planned activities

3. IT Integration Plan

- Draft Plan for initial submission (week of 8/22)

4. Program Integration Plan

- Review the Program Integration Plan with the Steering Committee (8/23).

5. Marketplace / Financial Model

- Draft Report for initial submission (week of 8/22)

6. Communication, Education, & Outreach Plan

- Review the Communication, Education, and Outreach Plan with the Steering Committee (8/23).

7. Evaluation Plan

- Review the Evaluation Plan with the Steering Committee (8/23).

8. Business Operations Plan

- Draft initial submission (week of 8/29)

Risks, Issues and Action Items

Risks

Below is a summary of submitted/open risks for the report period. Please see Monthly Risk Report for more details.

RISK TITLE	OWNER	STATUS
Exchange Authority Delays – A long delay in establishing the future governance model will impact both the procurement/establishment methods as well as delay 2012/13 preparation tasks.	Cynthia Crone	Open
Complex IT Collaboration – Due to the numerous IT efforts affecting the Arkansas Health systems (MMIS, SHARE, DIS/SSO, HBE), there is a significant risk to one or more of the efforts resulting in delays associated with shared technologies, resources or funding.	Cynthia Crone	Open

Issues

Below is a summary of submitted/open issues for the report period. Please see Weekly Issue Report for more details.

ISSUE TITLE	OWNER	STATUS

Action Items

The following is a list of resources requested/closed during the report period.

(Action Items marked as “Completed” or “Closed” in last Status Report have been removed)

#	ACTION TITLE	ACTION OWNER	PRIORITY	PROGRESS	DATE OPENED	DUE DATE

Change Requests

The following table provides a summary of Change Requests that were open during the report period.

DATE OPENED	CR #	REQUESTOR	DESCRIPTION	STATUS	HOURS	TARGET COMPLETION ⁺
None						

⁺ Target Completion of the change (i.e., when will schedule be changed to accommodate the request, if approved)

Staffing and other Project Related Changes

Staffing Changes

Below is the updated resource loading chart.

EMPLOYEE LAST NAME	EMPLOYEE FIRST NAME	ROLE	AR ROLL-ON DATE	AR ROLL-OFF DATE*	COMMENTS
Glick	James	Executive Oversight	06/06/11		Part Time as needed
Sodergren	Dave	Project Manager	06/20/11		Full Time
Grissom	Kathy	Business Analyst	06/06/11		Full Time
Peters	JP	Business Analyst	06/20/11		Full Time
Tinsley	Amy	Business Analyst	06/06/11		Part Time as needed
Wood	Cyrus	Technical Analyst	06/20/11		Part Time as needed
Powell	Lars	Powell & Associates	06/06/11		Part Time as needed
Howland	Mark	Solucia	06/06/11		Part Time as needed
Messer	Tom	Solucia	06/20/11		Part Time as needed
Hopkins	Debbie	AFMC	06/20/11		Part Time as needed
Rossi	Amy	AFMC	06/20/11		Part Time as needed
Sorensen	Janet	AFMC	06/20/11		Part Time as needed
Schrader	Amy	AFMC	06/20/11		Part Time as needed
Schell	Jason	AFMC	06/20/11		Part Time as needed
Williams	Janna	AFMC	06/20/11		Part Time as needed
Billelo	Lisa	AFMC	06/20/11		Part Time as needed

*Roll-off date is end of project unless otherwise noted.

** Participants in the project who do not require space allocation.

Deliverables

The following table depicts the current phase for each deliverable with the associated status and due date for that phase.

DELIVERABLE DESCRIPTION	PHASE	STATUS	BASELINE START DATE	BASELINE FINISH DATE	ACTUAL START DATE	ACTUAL FINISH DATE
Governance Survey Results	Planning	Complete	6/6/11	7/1/11	6/6/11	7/7/11
Program Integration Plan	Planning	In progress	6/20/11	8/11/11	6/20/11	8/16/11
IT Integration Plan	Planning	In progress	6/20/11	8/11/11	6/20/11	
Marketplace/Financial Analysis Plan	Planning	In progress	6/20/11	8/18/11	6/27/11	
Communication/Education/Outreach Plan	Planning	In progress	6/28/11	8/18/11	6/28/11	8/17/11
Evaluation Plan	Planning	In progress	6/28/11	8/18/11	6/28/11	8/16/11
Business Operations Plan	Planning	Not Started	8/15/11	8/31/11	8/15/11	